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## Product Approval Acknowledging Compliance to the *ARCHITECTURAL WOODWORK STANDARDS*

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**THE SERVICE** - Certain product types, such as adhesives, hardware, laminates, solid surface, and panel products are reviewed for compliance to the appropriate quality standards found in the *ARCHITECTURAL WOODWORK STANDARDS*.

Acknowledgment of a product's approval is a significant service offered by the Institute for manufacturers, fabricators, and end users alike, and is offered in the following format:

### Members:

- ◆ By letter of confirmation from the Institute.
- ◆ Announcement in our quarterly, online newsletter, *Details*.
- ◆ Listing on our website; [www.woodworkinstitute.com](http://www.woodworkinstitute.com).

### Non-Members:

- ◆ By letter of confirmation from the Institute.

**THE SAVINGS** - Included with Woodwork Institute Membership is the right to an unlimited number of product approval requests. Non-members are charged a product review fee of \$500 per group of products submitted. For firms desiring product recognition on Woodwork Institute's website, or frequently submit products for approval, a Woodwork Institute Membership offers a substantial financial benefit.

To request product approval, applicants must submit:

- ◆ A physical sample.
- ◆ Sales literature.
- ◆ Technical literature confirming compliance, and,
- ◆ In the case of hinges, drawer slides, solid surface, laminates, and chemical resistance, independent test results confirming compliance, must be included.

▶ ▶ **Product Approval Submittal Form on Reverse Side** ◀ ◀

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FOR A LIST OF OUR DIRECTORS OF ARCHITECTURAL SERVICES, PLEASE VISIT:  
[WWW.WOODWORKINSTITUTE.COM](http://WWW.WOODWORKINSTITUTE.COM),  
OR CALL THE WI ADMINISTRATIVE OFFICE, (916) 372-9943



# Product Approval Submittal Form

To Request Acknowledged Compliance to the  
2009 1st Edition,  
*ARCHITECTURAL WOODWORK STANDARDS*

We hereby request that the Woodwork Institute reviews and acknowledges compliance, if applicable, to the minimum requirements established by the 2009, 1st Edition, *ARCHITECTURAL WOODWORK STANDARDS* for the following product(s). Included herewith are physical samples, sales literature, technical literature confirming compliance, and in the case of hinges, drawer slides, solid surface, laminate, and chemical resistance, independent test results confirming their compliance.

Product Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Preferred Listing: \_\_\_\_\_  
\_\_\_\_\_

**Requested by:**

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (\_\_\_\_\_) - \_\_\_\_\_ Fax: (\_\_\_\_\_) - \_\_\_\_\_

**Non-members only:** (Request fee is \$500.00 per product(s) submittal)

**Method of payment:**  Check (enclosed)  Visa  Master Card  
Cardholder Name: \_\_\_\_\_ Card Number: \_\_\_\_\_  
Signature: \_\_\_\_\_ Exp. date: \_\_\_\_\_ Amount Charged: \$ \_\_\_\_\_

**For Woodwork Institute Use only:**

Received: \_\_\_\_\_ Directed to:  Technical  Cabinet Hardware  Countertop  Wood Door  Staff Date: \_\_\_\_\_  
Received: \_\_\_\_\_  Samples  Sales Literature  Technical Literature  Test Data Requested: \_\_\_\_\_  
Review Date: \_\_\_\_\_ Action: \_\_\_\_\_