

QUALITY ASSURANCE OPTIONS (continued)

EXPERT OPINION / WITNESS SERVICE www.woodworkinstitute.com/about/services.asp

When requested and on a fee basis, the Institute's Director of Architectural Services will be made available for expert opinions and/or witness service with respect to issues pertaining to the architectural millwork industry as defined within or covered by the *Architectural Woodwork Standards (AWS)*.

This service is typically available within WI's service area of Arizona, California, Nevada, and Oregon; however, will be performed outside the service area for additional charges. Request for service requires submittal of a completed WI 'Request For Expert Opinion / Witness Service' form by a contractual party (owner, design professional, contractor or supplier/fabricator), to our Administrative Office in West Sacramento, California.

Policies and Procedures

Service requires, at least, a paid Physical Inspection to review and formulate an opinion/written report on the issue in question. If additional deposition or testimony is required, it will be charged separately.

Member and Member Licensees are afforded the privilege of being billed for services; whereas, Non-Members and/or Non-Member Licensees must pay the applicable fees in advance, including deposits, before any service is rendered.

Inspector assignments will be based on availability and the efficiency of field office location for travel.

Service requests shall be submitted through our Administrative Office in West Sacramento, California.

Cost Highlights

The Physical Inspection fee is a flat rate fee on any projects located within the Institute's service area of Arizona, California, Nevada, and Oregon.

The basic flat fee is \$1,500 per project, including one hour of on-site inspection time, subject to the following applicable discounts:

WI Member	25%
WI Member-Licensee	50% on projects with contract values of \$20,000 or more 75% on projects with contract values between \$10,000 and \$19,999 100% on projects with contract values less than \$10,000
WI Licensee (non-member)	35%

Additional charges (subject to applicable discounts shown above for the hourly rates only), will be assessed for inspection of projects not meeting the above service area requirements, including \$200 per hour for any additional on-site inspection time and \$100.00 per hour for all time spent away from the inspector's field office, not to exceed 8 hours per day (including all travel time, standby time, and inspection time), billed in quarter hour increments. Plus reimbursement for all additional expenses, including mileage, as applicable at the Federal approved per mile allowance for personal car use, coach class airfare, auto rental, along with reasonable lodging, meals and miscellaneous travel expenses.

Testimony/court appearance/standby time shall be billed at \$200.00 per hour, subject to a minimum of one hour for each occurrence, with additional time beyond the first hour billed in quarter hour increments.